

Greater Victoria Youth Rowing Society

Directors' Meeting Minutes

May 2, 2012

Attendance:

Dawn Spraggett – Claremont SS
Angela Grohovac – St.Andrews SS
Tim Henderson – Independent
Niall Paltiel – Stelly's SS
Deb LeFrank – Claremont SS
Louise Gage – Stelly's SS
Alec McKay – Parklands SS

1. **Welcome:** Meeting called to order at 7:13pm.
2. **Motion to accept the agenda.** Moved by Tim Henderson, 2nd by Niall Paltiel. **Motion carried.**
3. **Motion to accept April's meeting minutes.** Moved by Tim Henderson, 2nd by Niall Paltiel. **Motion carried.**
4. **Action items review:**
 - Action 1: Book June 16 from 1 to 4pm and Sept 7 from 4 to 7pm for boat training on Elk Lake. **LEAVE OPEN.**
 - Action 2: Joanne Frappell will contact the school district so that the information is sent out to all the schools via their webmail. **LEAVE OPEN.**
 - Action 3: Alec McKay will put this information on our website. **COMPLETED**, see the new calendar page on website.
 - Action 4: Alec will send off the RCA fees of \$980.00 as per the agreement with Claremont. **COMPLETED.** RCA upgrade fees have been paid for CSI by GYRS.
 - Action 5: Alec will resend the 2012/2013 budget to the board members. **COMPLETED.** Budget was sent out by email to board members on April 6th.
 - Action 6: Niall will ask for a firm quote from Sherwood for:
2 AB Inflatables with console and 15HP Honda and 2 AB Inflatables with Console and 20 HP Honda. **CLOSED.** Will be discussed at this meeting.

- Action 7: Alec McKay will edit the surveys as discussed and resend to the board for review. **COMPLETED**. Survey has been emailed out and the results compiled for the Board meeting.
- Action 8: Deb LeFrank will apply for a grant about making a strategic plan. **CLOSED**. Application not submitted.

5. **Reports:**

a) **President's Report:** Angela Grohovac

- All is going smoothly.
- 2 meetings were held with Brenda d/t concerns about coach boats. VCRC wants 2 catamarans, 6 Inflatables and 4 tin boats. Angela stated that we could not distribute fairly the use of catamarans within the boat pools and it would cause conflicts. Catamarans cost over \$25000.00 for one; which is very expensive.
- Angela has spoken with Susan Walker-Curry the LVISSSA chair. The rules from their last meeting will be up to vote at the last LVISSSA meeting. It is important to have our district teachers there for this vote.

ACTION: Louise Gage to contact Parklands to remind the teacher sponsor to attend the LVISSSA meeting since there is no active parent volunteer representing that school.

- Angela told the board members that on 3 different occasions at the Brentwood College Regatta, she had to explain to 2 RBC board members and one Shawnigan Lake coach why CSI was renting American boats and they were told that GYRS would not rent to them.
- On April 6, Gord requested a set of 4 sweep blades, a set of 8 sweep blades and asked for the use of a coxed quad and a double.
- VCRC Head Coach asked for which races. No reply was provided.
- Angela then asked Gord to supply for which races.
- 2 days prior to the Brentwood College Regatta, Gord requested the Galiano and the Gabriola. At this time, it was indicated that the Aylard and the Jacobson were available but they were only interested in the Galiano and the Gabriola.
- The coxed quads were verbally addressed and told that they were not available. Angela also discussed this. Angela did agree to lend the sweep blades.
- VCRC requested to use the Hot Dog for their Corporate Challenge. The board agreed that they could use it as per our regular rental fee of \$20 per seat/ per event. They decided not to use the Hot Dog.

VCRC was first overall at the Brentwood College Regatta. VCRC Head Coach acknowledged all the rowers from the community for this award. His message was the following: A quick note to thank GYRS for the work it is putting into the high school league and rowing in general.

It is clear from the results this weekend that there are many strong peninsula crews that have benefited from the regatta structure of the HS league and from the support that GYRS brings to the table.

In VCRC's case we, for the first time, were able to bring the Brentwood trophy back to Canadian soil and I take great pride in the fact that it was won with an amalgamation of athletes from around the peninsula schools who work together during club season.

Again, thank you to you all.
Aalbert Van Schothorst
Victoria City Rowing Club

b) **Treasurer's Report:** Alec McKay

- Not many changes in account.
- Waiting for CSI's payment, invoice for \$5400.00 which includes the cost for the Maple Bay Regatta. Maple Bay Regatta was \$1500.00 for 27 kids. The fee also includes a high training session prior to the regatta.
- GYRS pays a \$200.00 management fee to VCRC head coach for the time; we pay for transportation costs, gas for the truck, insurance for movement of boats, repairs and it covers accidents.
- We try our hardest to keep our fees down but we need to protect our membership and our equipment.
- We have \$72000.00 unrestricted cash. Not many expenses between now and Sept; just gas, repairs and VRS fees. Rowing Canada and Rowing BC are paid.
- For boat repairs that are billed to us, sometimes the invoice only appears when the boat has been worked on.....for example, Clive will work on a boat for significant issues, he charges us for the part of the damage that we are documented as having been responsible for.

Motion made to go ahead with the purchase of a quad rowing scull similar to the Canconi, along with 2 sets of oars. Alec will confirm size specifics in consultation with our equipment managers. Moved by Dawn Spraggett, 2nd – Deb LeFrank All in favour.

Motion carried.

- One set of oars is for the Canconi which never came with oars and the other set of oars would be for the new boat. It was recommended by the equipment managers to get the smaller blades and not the "fatties".
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ACTION: Alec McKay will order the oars from C2; for the purchase of 16 sculling oars.

ACTION: Alec McKay will send out info via email to the members about delivery date, quote, color and size of boat.

- This can be regarded as a replacement boat since we are replacing 8+'s. Under the LTAD program, we are moving away from using 8+'s and moving toward using quads; this reduces incidences for grade 8's with the sweeping action.
- We will be trying to replace 16 seats with 16 seats.
- It was suggested that someone contact VCRC to see if they would be interested in purchasing the Marilyn Campbell.

ACTION: Niall Paltiel will contact Brenda and Jen to see if they are interested in purchasing this boat.

i) **2012/2013 Treasurer's report:** report distributed

- GYRS gets \$180.00 per registrant.

- If not registered b/w May/Sept. then \$11 goes to RC and \$20 goes to RBC along with 12% for tax.
- In summary, if rowed b/w May and Sept. cost is \$201.60
If not rowed b/w May & Sept. cost is \$236.32
- Equipment replacement here in the budget means miscellaneous items that are broken and need to be fixed. Budgeted \$2000.00
- Need to change the miscellaneous amount and apply towards the new coach boats/motors section.
- The spring use fees for 2011/2012 will need to accurately reflect what was obtained, not estimated since this number fluctuates by the number of rowers.

Motion made to approve the 2012/2013 budget with amendments. Moved by Deb LeFrank, 2nd – Niall Paltiel. Agreed by all.

Motion carried.

ii) Strategic Planning: Survey Results, 3 graphs and comments

- 38 people responded, 15%.
- According to the survey, affordable is important.
- Sustainable high school season had the highest scores.
- Volunteer coach development was highly supported by all.
- Quality fleet and strong community was equally valued.
- VCRC boat sharing relationship came up as top fifth in importance.
- Academy rowing was the least valued out of the 11 categories.
- Overall the comments were very positive towards how GYRS operates.
- There are a few comments about how CSI is being overcharged for the use of GYRS for their academy program.

ACTION: Somebody will contact Mary for dates to work on our 5 year strategic plan.

ACTION: Alec McKay will add a link on our website to Kid Sport for financial aid application. Kid Sport will contribute \$150 of the \$180.

iii) Website:

- Alec McKay will contact Colette to transfer info to our website.
- Our website has a calendar.

6. New Business:

a) Executive liability/insurance:

- A request to discuss liabilities was asked by Louise since in her professional association, it has become clear that executive members can be liable and Louise wanted to know if this executive was aware of insurance coverage.
- Angela obtained information from the RCA website, which covers administrators and coaches for risk management. If reasonable steps are taken to ensure safety procedures, avoidance of accidents and then addressing resolutions if accidents occur, then we are covered under RCA.

- Directors and officers are covered under RCA when they adhere to the constitution and bylaws. If harassment occurs, we are covered to obtain legal advice.
- They do not cover accidents to boats during transport.
- All volunteers are covered but not covered under the accident policy; they are only covered under the liability policy.
- 10 million general liability
- 5 million directors
- Volunteer Canada has liability protection in Canada for all volunteers, directors and officers.

b) Outcome of VCRC request for the coxed quad for the Corporate Challenge:

- VCRC requested to use the Hot Dog for their Corporate Challenge. The board agreed that they could use it as per our regular rental fee of \$20 per seat/ per event. The Hot Dog was not used for their Corporate Challenge regatta.

7. **Any other business:**

a) 5 year plan from March 7'12 meeting: **TABLED**

b) RBC and RCA fees increased. **Closed, discussed above.**

c) Safety meeting with VCRC: **Closed.**

d) Incident report form: **Closed.**

- New incident report forms will likely be appearing from VRS. It would make sense that all clubs use the same forms to facilitate usage and increase compliance of using the forms appropriately.
- All incident report forms will get sent to Sid Murdoch. He reviews them; if additional information is required, he will follow through with it.

e) Boats and Trailer stored at Aylard Farm:

- Question was raised about painting the trailer and selling it.
- We should reclaim the boats, fix them up and sell them individually or as a package.

ACTION: Louise Gage will send out the pictures of the boats that Dave Aylard sent to her last year.

ACTION: Niall Paltiel will send the pictures to Saltspring Rowing club to see if they are interested in any of the boats.

Meeting adjourned at 9:30pm.

NEXT MEETING: JUNE 6 @ 7pm, lounge at Elk Lake Boathouse.

Action items:

Action 1: Book June 16 from 1 to 4pm and Sept 7 from 4 to 7pm for boat training on Elk Lake. LEAVE OPEN.

Action 2: **Joanne Frappell** will contact the school district so that the information is sent out to all the schools via their webmail. LEAVE OPEN.

ACTION 3: **Louise Gage** to contact Parklands to remind the teacher sponsor to attend the LVISSSA meeting since there is no active parent volunteer representing that school.

ACTION 4: **Alec McKay** will order the oars from C2; for the purchase of 16 sculling oars.

ACTION 5: **Alec McKay** will send out info via email to the members about delivery date, quote, color and size of boat.

ACTION 6: **Niall Paltiel** will contact Brenda and Jen to see if they are interested in purchasing this boat.

ACTION 7: **SOMEBODY** will contact Mary for dates to work on our 5 year strategic plan.

ACTION 8: **Alec McKay** will add a link on our website to Kid Sport for financial aid application.

ACTION 9: **Louise Gage** will send out the pictures of the boats that Dave Aylard sent to her last year.

ACTION 10: **Niall Paltiel** will send the pictures to Saltspring Rowing club to see if they are interested in any of the boats.